

Danville District # 118
Procedure
Administration of Medication

If a student must receive prescription or non-prescription medication at school, a written request completed by both the licensed prescriber (physician, dentist, podiatrist, optometrist, physician assistant or advanced nurse practitioner) and the parent or legal guardian must be on file at the school.

The medication will be administered by the school nurse or building administrator.

All prescription medication must be in the original container labeled by the pharmacist or licensed prescriber.

The label must include:

- A. Name of Student
- B. Name of Medication
- C. Dosage
- D. Time to be Administered
- E. Prescriber's Name
- F. Date

Non-prescription medication must be in the original labeled container with the student's name affixed to the container.

No medication will be administered until both the licensed prescriber request and the parent/guardian request are on file with the school.

It will be the parent/legal guardian's responsibility to bring medication to the school nurse or building administrator if the nurse is not available, throughout the entire school year.